

Are you applying for a scholarship?

Admission and ANU administered scholarships for HDR degrees are applied for together in the one application for admission (an online form – ANU Apply Online Portal). If you are interested in being considered for an ANU administered scholarship you should indicate this in the relevant sections of the application. If you are applying to the ANU School of Art you must **also** submit your portfolio. See below for more info on that link.

When are the closing dates for scholarships?

The closing date for international applicants is 31 August and for domestic applicants it is 31 October each year.

Where is the application form?

When applying online, the path would be as follows if going from the School of Art <http://soa.anu.edu.au/> : Home > Future students > Research Degrees > How to apply. At this point go to the 3rd paragraph and click on link. Scroll down this page and half way down it says under the heading *Application – ANU Apply Online Portal* > this takes you to another page so scroll down until you see ANU Postgraduate Research – Domestic and International Applications – click on this link and on the right hand side is a black box with white text saying Apply Online. You should see the following screen:



Welcome to ANU Apply Online!

Higher Degree by Research

To commence your application use the search facility below to select the ANU Research program you would like to apply for. Once you have selected your program you can then proceed with your application.

Coursework Students

Please proceed to [Programs and Courses](#).

Search for Programs and Awards

Only graduate research degrees are available for selection.

Enter word(s) to find:
 match all words

Academic Group:

Academic Career:

Award Type:

Graduate Research Field (Research programs only):

Which Academic Group do I click?

ANU College Arts & Social Sciences

Which Academic Career?

Research

What Award type?

Choose either Doctor of Philosophy or Master of Philosophy

What Graduate Research Field?

Visual Arts – for studio based disciplines

Art History & Curatorship – for Art History and Curatorial studies

Art Theory – (in process of being added) please contact graduateadmin.soa@anu.edu.au for update.

Design – (in process of being added) please contact graduateadmin.soa@anu.edu.au for update.

Click search button (See image below):



Welcome to ANU Apply Online!

Search Results

Only graduate research degrees are available for selection.

2 Results Found.

Plan	Description	Graduate Research Field	
9520XPHD	Doctor of Philosophy, Research School of Social Sciences	Visual Arts	Apply Online
9552XPHD	Doctor of Philosophy, Research School of Humanities and the Arts	Visual Arts	Apply Online

[Search Again](#)

Updated: 5 December 2014 / Responsible Officer: Registrar, Division of Registrar and Student Services / Page Contact: Admissions

Which Plan do I select?

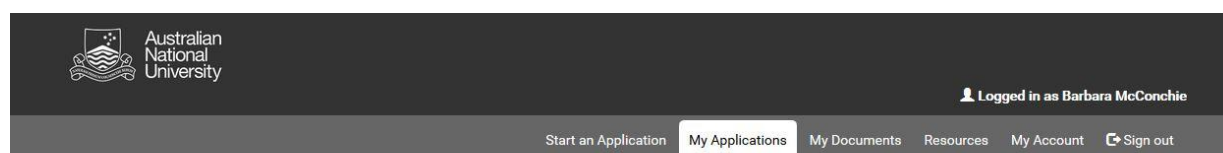
Select 9552XPHD Doctor of Philosophy, Research School of Humanities and the Arts – Apply Online

If Master of Philosophy, select 8551XMPHIL, Research School of Humanities and the Arts – Apply Online

You have now entered My Applications

Before you start!

The ANU School of Art has specific requirements – please click on the SOA link as indicated.



Your Application to the Doctor of Philosophy, Research School of Humanities and the Arts



Before you start!

You are about to start an application for the **Doctor of Philosophy, Research School of Humanities and the Arts** at **The Australian National University (ANU)**.

Once you have submitted your application successfully you will be given an application number. Please quote this number in any communication with the University.

You can save your application at any point and return to complete it at any time.

In order to be considered in the main round of ANU research scholarship offerings, International students are required to apply for admission by 31 August. Domestic students are required to apply for admission by 31 October.

Applicants considering postgraduate research studies in visual arts need to follow the steps outlined on the School of Art website - <http://soa.anu.edu.au/how-apply/postgraduate-research-applications>.

Applicants considering postgraduate research studies in music need to follow the steps outlined on the School of Music website - <http://music.anu.edu.au/future-students/apply>.

Supporting Documentation

Supporting documents include items such as academic transcripts and graduation certificates, proof of English language competence, relevant work experience, curriculum vitae or resume references, and written work that you have completed or to which you have contributed, such as theses (published or unpublished), essays or papers.

All documents must be in English, or translated into English. Documents should be colour scans of originals and uploaded as part of this application.

When uploading documents, they should be in one of the following formats: bmp, .gif, .pcx, .pdf, .png, .jpg, .jpeg, .tif, .tiff. Documents may be uploaded as prompted during the application, or as a combined file, in the attachment section.

Please note that you will be **required** to upload the following documents with your application to ensure that it is complete and can be assessed.

- Curriculum Vitae (CV)
- Official transcripts of relevant qualifications (colour scans)

In Section 1, click on the headings. Note: there is no hand/mouse that appears.

Note: The ANU School of Art has not addressed all the headings in this application form. We are only providing tips where necessary. Contact graduateadmin.soa@anu.edu.au for help with the tips. Any other questions regarding this form need to be made direct to ANU Admissions.

Under **Program of Study** if you are applying for a scholarship you are expected to commence in First Semester, 2017. Please select this option. Otherwise, if seeking admission only, you can commence at any other time throughout the year.

Under **Research Discipline Field** please select:

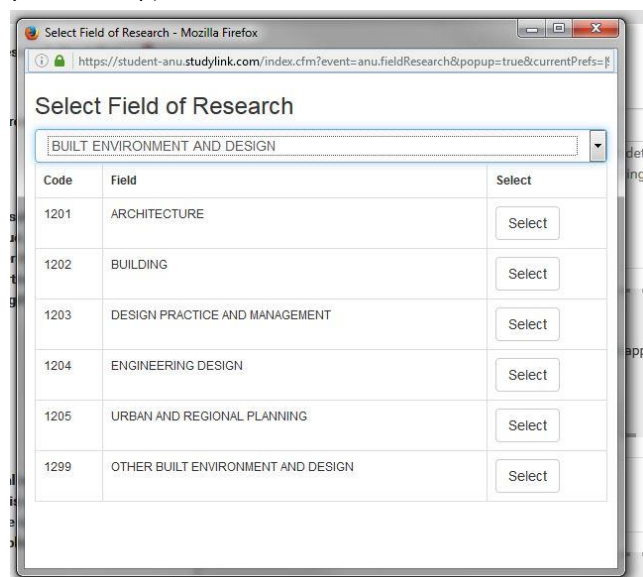
- Art Theory and Criticism; or
- Visual arts; or
- Art History and Curatorship; or
- Design.

Then click on the heading **Program of Study** (this brings it up and you should then see a list of headings). Click on **Research Discipline**.

The screenshot shows a web form with the following elements:

- Program of Study** (expanded)
- Research Discipline** (expanded)
- Research Discipline:** * (with a blue "Select Field" button)
- Briefly describe the particular area of research you wish to pursue.:** * (with a text input field and a note: "If you wish to undertake research in Music, please include any instrument details. If you wish to undertake research in Art, please include workshop information (e.g. painting, ceramics etc.)")
- Please attach a research proposal discussing the field/topic that you would like to pursue. The suggested proposal length is 2-5 pages, however it is advised that you refer to the College/School/Department website for recommended proposal length and approach.** (with a "File Attachment (jpg, jpeg, png, pdf files up to 5MB in size) > Get help" button and an "Upload Now" button, and a dashed box for file upload)
- Please attach copied of any additional written, visual or sample pieces of work relevant to this application that you have completed or wish to have contributed (e.g. thesis, papers, designs, photos or artwork).** (with a "File Attachment (jpg, jpeg, png, pdf files up to 5MB in size) > Get help" button and an "Upload Now" button, and a dashed box for file upload)
- I would like to attach an additional piece of sample work

Select Field – a pop up box will appear (make sure it hasn't disappeared under any documents you have opened on your desktop).



The above is for Design – select 1203

Code	Field	Select
1901	ART THEORY AND CRITICISM	Select
1902	FILM, TELEVISION AND DIGITAL MEDIA	Select
1903	JOURNALISM AND PROFESSIONAL WRITING	Select
1904	PERFORMING ARTS AND CREATIVE WRITING	Select
1905	VISUAL ARTS AND CRAFTS	Select
1999	OTHER STUDIES IN CREATIVE ARTS AND WRITING	Select

The above is for Visual Arts – select 1905
 The above is also for Art Theory – select 1901

Code	Field	Select
2101	ARCHAEOLOGY	Select
2102	CURATORIAL AND RELATED STUDIES	Select
2103	HISTORICAL STUDIES	Select
2199	OTHER HISTORY AND ARCHAEOLOGY	Select

The above is for Art History and Curatorship – select 2102

This section also requests that you “attach a research proposal ... 2-5 pages” The School of Art requests up to 4 pages (2000 words max) is submitted as part of the application process (<http://soa.anu.edu.au/how-apply/postgraduate-research-applications>). You can still upload your proposal as it has the capacity to take larger documents. HINT: convert your word document to a PDF.

Following this, the form requests that you “please attach copied of any additional written, visual* or sample pieces”. We recommend you attach papers submitted for prior degrees (essay, thesis, exegesis etc) or published material including journal articles, reviews etc. For visual/design supporting material see the box below.

***Where do I attach my portfolio and CV/Resume?**

The School of Art Higher Degree Research program requests that you upload your portfolio and CV to the following link: <https://app.decisiondesk.com/clients/anuhdr2017/apply>

Your CV should include: academic qualifications, short courses attended, exhibition history, publications, arts-related employment, prizes, membership of arts-related organisations, committee membership, and any other relevant information.

The portfolio may include: 12 high quality digital images, a website, video, or other forms. Images should include a range of recent artworks relevant to the disciplinary area to which entry is sought.

The rest of the form in this section is intuitive and requires no further information.

In Section 2, click on the headings. There is no hand/mouse that appears.

Do I need to attach transcripts?

Yes, under Academic Qualifications you need to attach a copy of your colour transcript from your latest/current qualification. You should allow plenty of time to request this especially if your institution is overseas. **Note:** when filling out the fields a pop up window will occur when you select an Institution. This may be hidden behind any documents/browser you currently have opened on your desktop so double-check.

Do I need referee reports?

Yes, you are required to nominate 3 referees names and their contact details. See tips below for more info. **Note:** previously we had asked applicants to supply this information on the SOA portal link. This field no longer exists and you must supply the information on the ANU Apply Online form.

Note: If you are applying to the international or domestic scholarship round the closing date for submission of CV/Resume and Portfolio is 31 August and 31 October respectively.

ANU Apply Online Portal Tips

- Before you apply online, you must visit <http://cass.anu.edu.au/study-with-us/higher-degree-research/applications> and <http://soa.anu.edu.au/how-apply/postgraduate-research-applications> as the School of Art has specific requirements for MPhil and PhD degrees in Visual Arts.
- Requests to review draft proposals for the first time will NOT be accepted 1 week prior to the closing date. It does not allow sufficient time for the HDR Convenor to be able to provide comments as the demand is at its peak at this time. We suggest at least **2 months** out from the closing date that you contact the HDR Convenor and the Head of the Workshop relevant to your chosen discipline.
- **Don't leave your application until the last minute to fill out. Allow plenty of time to go online and fill out the application form as there is specific requirements and you need to allow time to chase up paperwork to accompany your application.** Note: Record your username and password somewhere so that it makes it easier for you to remember when you next log in.
- **Who should I approach referee wise?** We recommend you seek academic referees who can comment on your academic abilities. An industry related referee is also suitable as they can comment of your attributes. It is crucial that you provide sufficient notice to your referees and assist them by providing a copy of your proposal/CV so that they can make an assessment.
- **I currently live overseas – is it okay to put down my current address on the application?** Yes, please put down your current address.
- **If I am successful in receiving a letter of offer, when can I start?** January to March is generally the commencement period most people choose. Semester 1 generally commences mid-Feb of each year. Your letter will provide a date you must accept the offer by. For more information about commencement please visit: <http://cass.anu.edu.au/future-students/higher-degree-research/applications>
- Note your W # on your phone, iPad or diary – this number is allocated to you at the end when you submit your application and an email is sent to you. This ID number will help the ANU if you have any further queries.
- The closing date for domestic scholarships is Monday 31 October, 2016 (midnight)

General Information

- an ANU PhD and APA scholarship is valued at \$26,288 per annum 2016 rate, tax free paid in fortnightly instalments
- for more information on ANU scholarships available for domestic and international applicants please visit: <http://students.anu.edu.au/scholarships/gr/off/>
- For fees information please visit <http://cass.anu.edu.au/study-with-us/higher-degree-research/applications> and scroll down to almost the bottom and there is a heading *Fees* which contains information for domestic and international students.

- For general information about being a HDR student at ANU in the College of Arts & Social Sciences contact research.students.cass@anu.edu.au
- Successful applicants will be notified by CASS at the end of the year re: their offer. There may be delays but keep in touch with us so we can touch base with CASS on the status.
- Unsuccessful applicants will be notified by CASS at the end of the year re: their application.