Course Description
The Bachelor of Visual Arts Honours program at the School of Art offers graduates of three year Bachelor degree programs the opportunity to pursue high-level Studio Practice research projects under the supervision of senior staff. Through the planning, preparation and execution of a two-semester project, Honours students experience advanced studio practice research methodologies and explore the contextual, technical, and theoretical dimensions of the specific modes of practice encompassed by their project.

Teaching staff and contact details

Convenor
Dr Patsy Hely: 6125 5804, Room G.17A
patsy.hely@anu.edu.au

Supervisors/Lecturers
Supervisors/lecturers as specified by individual Workshop

Course Website
The central website for this Honours course Wattle (http://wattle.anu.edu.au/). Login using your ‘u’ number and password for access to the Honours site. Individual Workshops may specify additional websites.

Mode of Delivery and Workload
This course is delivered via Honours sessions, individual and group tutorials, consultations and critiques. Students are required to attend a weekly one hour Honours Session/Seminar in their first semester and as scheduled in their second semester and to attend and participate in other activities, including independent research, as directed in individual Workshop Course Notes. Workload for full time students is 35 hours per week.

Learning outcomes
At the completion of this course, you should be able to:

1. create an imaginative and focused body of artworks by integrating studio and contextual investigation/research
2. Select and combine materials and processes skillfully to give visual form to your ideas
3. Critically reflect on your research project and explain your decision-making processes
4. Identify and analyse relevant historical and contemporary practices and relate them to your own concerns

Study Schedule
HONOURS SESSIONS. Please meet the Convenor at 11am on Friday 26 February in the Conference Room. A schedule of meeting times, and dates for submission of Studio Report drafts will be negotiated at the meeting.
Mid year students are welcome to attend the sessions scheduled for new students, as below:

Friday 9 – 10.30am. Venue: School Lecture Theatre. All sessions are conducted by the Convenor unless marked otherwise. The schedule below may change from time to time, please check weekly on Wattle, any changes will be posted there. Please also refer to Workshop Course Notes supplied by individual Workshops.

<table>
<thead>
<tr>
<th>Wk</th>
<th>Date</th>
<th>what</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>25 feb</td>
<td><strong>Honours Induction:</strong> Honours Course Outline - key points and relation to 'Workshop Course Notes'; Assessment; Course Requirements; Supervisor/Convenor's role etc. Past students: panel discussion.</td>
</tr>
<tr>
<td>2</td>
<td>5 march</td>
<td>What is ‘studio research’?; focussing research topics; contextualizing studio research.</td>
</tr>
<tr>
<td>3</td>
<td>12 march</td>
<td>TBA</td>
</tr>
<tr>
<td>6</td>
<td>2 april</td>
<td>NO SESSION: Easter Friday.</td>
</tr>
<tr>
<td></td>
<td>23 april</td>
<td><strong>BREAK</strong></td>
</tr>
<tr>
<td></td>
<td>28 april</td>
<td><strong>BREAK</strong></td>
</tr>
<tr>
<td>7</td>
<td>30 april</td>
<td>Exegesis Writing: styles and forms.</td>
</tr>
<tr>
<td>8</td>
<td>6 may</td>
<td>Expectations for mid-year: Review and Exegesis draft. Honours Seminars: major points to cover, how to prepare, what to bring.</td>
</tr>
<tr>
<td>9</td>
<td>7 may</td>
<td>Student Seminar Presentations</td>
</tr>
<tr>
<td>10</td>
<td>14 may</td>
<td>Student Seminar Presentations</td>
</tr>
<tr>
<td>11</td>
<td>21 may</td>
<td>Student Seminar Presentations</td>
</tr>
<tr>
<td>12</td>
<td>28 may</td>
<td>Student Seminar Presentations</td>
</tr>
<tr>
<td>13</td>
<td>4 june</td>
<td>Student Seminar Presentations</td>
</tr>
</tbody>
</table>
Assessment details

Summary

<table>
<thead>
<tr>
<th>Assessment Item</th>
<th>Due</th>
<th>% Weighting</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Mid-Year Studio Review</strong> (LO 1,2)</td>
<td>TBA. Normally held during the exam weeks</td>
<td>No weighting</td>
<td>Written feedback report provided</td>
</tr>
<tr>
<td><strong>Studio Report Draft</strong> 1000 – 1500 wds (LO 3, 4)</td>
<td>5:00pm, 30 October.</td>
<td>No weighting</td>
<td>Written feedback report provided</td>
</tr>
<tr>
<td><strong>Honours Studio Practice Project</strong> (LO 1,2)</td>
<td>End Semester 2, date to be advised</td>
<td>80%</td>
<td>Presentation venue TBA</td>
</tr>
<tr>
<td><strong>Studio Report</strong> 3 – 5000wds (LO 3, 4)</td>
<td>5pm, Monday of final week of first semester, 2010.</td>
<td>20%</td>
<td>Submit to School Office by 5pm on due date</td>
</tr>
</tbody>
</table>

There is a Faculty-wide penalty of 2% per working day for late submission unless an extension with relevant documentation has been submitted. See Faculty Late Submission Policy: [http://cass.anu.edu.au/current-students/rules-and-policies/late-submission](http://cass.anu.edu.au/current-students/rules-and-policies/late-submission)

Assessment Criteria

Your work will be judged on:

*Studio Practice Project*: resolution of the project; studio and related research skill development; application of analytical and critical skills; level of technique and skill.

*Studio Report*: effectiveness in providing an account of the project including its cultural/conceptual/theoretical concerns; understanding of historical and contemporary issues relevant to the project; evidence of critical reflection.

Grading/Honours Classification

Following Examination and the Moderation process (see below), the Examination Panel will grade the Honours Degree in accordance with the University’s Final Honours Degree Classifications. This system, accepted as a standard within the ANU for all Honours programs across disciplines, ensures comparability for access to scholarships and graduate admission in any University. The Honours Degree testamur will refer to the Degree awarded with Honours.

Levels of achievement are described by the School of Art in the following grade/classification band chart:

<table>
<thead>
<tr>
<th>Honours Classification</th>
<th>Description</th>
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</thead>
<tbody>
<tr>
<td><strong>First Class Honours</strong></td>
<td>Fulfills all the requirements of the program to an exceptionally high level of competence, demonstrates an exceptionally high level of imaginative development and innovation, a sophisticated synthesis of concept process and material, thorough and original intellectual and technical achievement in appropriate visual, documentary, or written forms, and shows a high level of critical awareness of the field in which the subject is located.</td>
</tr>
<tr>
<td><strong>(80 – 100%)</strong></td>
<td></td>
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</tbody>
</table>
Fulfills all the requirements of the program to a high level of competence, demonstrates a high level of imaginative development and innovation, a capacity for consistent original intellectual and technical achievement in appropriate visual, documentary, or written forms, and shows significant critical awareness of the field in which the subject is located.

Fulfills all the requirements of the program, achieves a level of competence appreciably beyond satisfactory, demonstrates a significant recognition of the challenges of the subject, and shows a critical awareness of the field in which the subject is located.

Fulfills all the requirements of the program, achieves an acceptable level of technical competence, demonstrates an adequate recognition of the subject aims and familiarity with the field in which the subject is located.

The requirements of the program have not been met.

<table>
<thead>
<tr>
<th>First Class Honours</th>
<th>80% and above</th>
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</thead>
<tbody>
<tr>
<td>Second Class Honours, Division A</td>
<td>70% – 79%</td>
</tr>
<tr>
<td>Second Class Honours, Division B</td>
<td>60% – 69%</td>
</tr>
<tr>
<td>Third Class Honours</td>
<td>50% – 59%</td>
</tr>
<tr>
<td>Fail</td>
<td>0% – 49%</td>
</tr>
</tbody>
</table>

**The Examination and the Examination Panel**
Final examination takes place during the exam weeks following the final Honours semester. Students present their work in the School of Art Gallery or can seek approval to use another venue within or close to the School. A final body of work along with support work is presented to the Examination Panel during a 30 minute scheduled discussion. At this, you give a summary of your project and field any questions the Panel have about the project. This provides you with an opportunity to highlight the issues that have been important in the development of your Honours studio research and explain the choices made in the presentation of the final works.

**The Examination Panel** is made up of the Head of School and an external examiner. In 2010 the external examiner will be an academic from the visual arts program at the University of South Australia.

Each student’s Head of Workshop or nominee and the Honours Convenor will also take part in the discussion at each presentation, but will not allocate marks.

**Moderation**
It should be noted that a moderation process takes place after completion of all of the examinations and is the final stage in the grading of a student’s overall Honours result. Moderation addresses a responsibility to ensure consistency in grading across the School.

**About the Assessment components**

**Studio Report Draft completed in 2009**
The Studio Report Draft could be likened to a ‘mini’ Studio Report; its aim is to provide you with the opportunity to practice writing in the ‘report’ format and to help you communicate your ideas on your project so far.

In the draft, you will need to:

- Make clear the specific focus of your project
• Discuss your work to date and relate it to your focus
• provide a rationale for the context you have identified for your work

And, include a Reading List that is specifically relevant to your research.

If you cite the work of others you must include full citation details and a Bibliography, as specified in the School of Art referencing guide: http://soa.anu.edu.au/study-protocols

Format
There is no specified font style, size, margin width etc, but you should consider ‘readability’. Use 1.5 line spacing.
Include images (b&w ok) as necessary. These can be within the text, or attached on a separate sheet.
Please number pages.
Make sure you include your name and workshop on the front page.

Mid-Year Studio Review – completed in 2009
At the completion of first semester you must present work-in-progress to a panel comprised of the Head of Workshop/Supervisor, another Workshop staff member and the Honours Convenor. This provides an opportunity for staff to give you both written and verbal advice and offer feedback on your progress. As well, it allows you to air problems, have questions addressed and it provides a focus for your planning process for the final semester. The Review schedule will be negotiated with students during the semester by Workshop staff; it normally takes place during the exam weeks.

Honours Studio Practice Project
The studio-based research you carry out during the year is the prime component of your Honours year. In it, you take your original proposal as a starting point and develop a body of artwork that investigates and (importantly) extends your initial ideas. It is important to think of this as a research project to be completed within the timeframe of two semesters.

You present the final body of work for examination at the completion of your second semester following normal conventions of visual art exhibitions but keeping in mind the limitations of physical resources available at the School. Work is usually shown in the School Gallery, Foyer Gallery or in specific sites within Workshops. It may be possible to choose a venue/site for the Examination outside the School but proximity to the School should be considered. Venue/site choice is subject to approval by Head of Workshop and Convenor. You should discuss your ideas/options regarding final examination presentation with your Head of Workshop prior to the final Exam time.

Adjacent to the examination area, you should have available developmental and support material that has informed your work, ie. notebooks, visual diaries, drawings and photographs.

At the examination, you will attend for the first 10 minutes. During this time, you will be asked to give a very short summary of your project and then answer any queries the Panel may have regarding your Studio research or the Studio Report. During this time you will also have the opportunity to summarise any installation/presentation choices made after submission of the Studio Report final draft.

Studio Report
The Report provides you with an opportunity to present to the Examination Panel a discussion of the research you have undertaken in your course of study, to discuss how and why the work has evolved, and to describe how and why you have arrived at the final presentation. In short, it provides a context for the cultural, historical and/or theoretical dimensions of your Honours project, and demonstrates the ways in which you place your work within a contemporary context. The writing process itself encourages you to critically reflect on your ideas and your aims and objectives; in this way it becomes one of the methods by which you develop your work. The Report is not intended to be a Dissertation or to constitute a stand-alone ‘thesis’ in a strict academic sense. You should bear in mind though that it may become an important reference point for future applications for Graduate study by
demonstrating your potential for research higher degrees.

Following is a suggested timeline for giving draft copies of your Report to Supervisors, you can negotiate different dates if that suits you both, but there must be a very clear understanding of when drafts are due, and when you will receive them back for further work:

Initial draft, to H.O.W: Monday 19 April (wk 7) get back: Monday 26 April
Revised draft, to H.O.W: Monday 10 May, get back: Monday 17 May
This is the College-wide submission date. To be lodged at the School of Art Reception Desk.

Four spiral bound copies should be submitted. Two of these will be returned to you at the completion of the examination period and one will be kept by the Workshop and one by the Convenor for their records. Colour images should be used in each copy.

The preparation, format and contents of the Report should be developed in consultation with your Head of Workshop/Supervisor and it should be the subject of regular discussion between you as the year progresses. You should plan and prepare the drafts in line with the School of Art’s Studio Report Template (below).

After the Examination process is complete you can collect two copies of the Report from Reception or the Honours Convenor. You suggest you keep copies for your personal archive.

Document Style/Formatting
Use consistent document formatting throughout. Line spacing must be at least 1.5, pages must be numbered and margins should be generous. While we are not prescriptive regarding font style or font size, please keep readability in mind. Students are encouraged to attend the ‘Working with Long Documents’ training held as part of the University’s Information Literacy Program during semester as this is excellent training for working with complex documents and working with Word and images.

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Studio Report Template
The Report should comprise, in the following order:

PAGE 1: The Title Page
The following information, with spacing between each line, should be set out on the title page:

The Australian National University

College of Arts and Social Sciences

SCHOOL OF ART

your name

STUDIO REPORT
PRESENTED IN FULFILMENT OF THE REQUIREMENTS OF THE

Bachelor of Visual Arts (Honours)
the year you were examined

Ask the Convenor or Workshop staff if you would like to see examples
PAGE 2: A declaration of originality
The following text should be copied onto the page, and signed and dated by you.

‘I (insert name), hereby declare that the material presented here is the outcome of the Honours project I have undertaken during my candidacy, that I am the sole author unless otherwise indicated and that I have fully documented the source of ideas, quotations or paraphrases attributable to other authors.’

PAGE 3: The Honours Studio Practice Title and Abstract page
On this page, present the title of your work and an abstract of no more than 100 words that summarises the academic objectives of the project in terms of the subject matter, themes addressed and the methods utilised.

PAGE 4: Acknowledgements
You should give due acknowledgement to those who have assisted you in various ways. You should separately list your Supervisor(s) and nominate others who have contributed to your progress.

PAGE 5: A Contents page
List the contents of the Report and the page numbers which correspond to each section. Include the List of Illustrations, titles of chapters or subsections, the Bibliography/Reading List and all Addenda.

PAGE 6: List of Illustrations
Consult the School’s Referencing Guide for details of bibliographic entries on this page. This also provides a guide to captions to be used with illustrations.

PAGE 7 on: The Contents of your Report
This should comprise an Introduction, details of the year’s work and your working methods, an account of the relevant framework, concepts and contexts informing your work, illustrations of your work and where appropriate, illustration and discussion of the work of other relevant artists and then a Conclusion. The differing forms and styles that the content can take will be discussed in Honours sessions, and should be discussed with Supervisors.

ADDENDA
A Reference List/Bibliography (and Additional Reading list if desired). Consult Workshop staff for advice on whether your original Honours Studio Proposal, The midyear Studio Report Outline, or a Curriculum Vitae should be included. In some Workshops detail of technical research might be included here, for instance kiln schedules, glaze recipes, information re innovative technique or process. Again, consult Workshop staff.

Precedents
Previous Honours Studio Reports can be viewed; see Workshop staff or the Honours Convenor.

Assistance with preparation of your Studio Report
Honours sessions will be held concerning the preparation of your Report and interpretation of the Guidelines in each semester of the Program. Staff from Study Skills will present sessions during the year and you are encouraged to speak with them independently.
However be aware that it is your responsibility to maintain full documentation of your progress from when you first enter the Program.

Art Theory Paper
If an Art Theory Paper is a component of your Studio Practice project, this should be formatted and bound as represented in this document or as advised by your Art Theory Supervisor. Note that its presentation should accord with the final Examination deadline set for the Studio Report.

Citation/Referencing Guide
The referencing style ‘Chicago’ is recommended within the School of Art and for Honours Reports. Copies of the School’s Referencing Guide can be found on the ‘Study Protocols page of the School of Art website: http://soa.anu.edu.au/study-protocols and on the Honours WebCT site.

Penalties and Extensions
As specified above, there is a Faculty-wide penalty of 2% per working day for late submission unless an extension with relevant documentation has been submitted. Application for an extension must be made on the form available from the Faculty Office; this needs to be signed by your Supervisor and the Honours Convenor and is approved by the Assistant Director (Honours). For examples of documentation required to be submitted with the extension request refer to Section 9. of the current Faculty Honours Guide, ‘Extension of time to complete work’: http://cass.anu.edu.au/sites/default/files/documents/current_students/HonoursGuide2009_S2.pdf

Course Requirements Summary
The requirements of the Honours program summarised are:
  • regular Workshop attendance and development of the research project
  • attendance at seminars, critiques, workshops as directed by staff
  • attendance at scheduled Honours meetings/sessions
  • a mid-term review of the Studio Practice Project accompanied by a 1000-1500 word Studio Report Draft
  • submission of Studio Report drafts as specified
  • final presentation of research: Studio Practice Project and Studio Report
  • where relevant, submission of an Art Theory Paper.

Learning resources, prescribed texts and readings
As specified in each Workshop.

Generic Skills
Critical reflection, advanced studio skills, research skills, professional ethics, written communication skills, organisational skills, safe working practices, ability to synthesise practice and theory.

General Information
To take full advantage of this course you will also find it helpful to:

Be familiar with the Faculty Honours Student Guide:

Get to know and possibly form reading or writing groups with other Honours students, both those outside your own Workshop (to provide a different perspective) and your own Workshop colleagues

Make an appointment to discuss your research project with the Honours Convenor at least once every semester.
Keep in routine contact with your Supervisor; make an appointment if necessary.

Feedback and Evaluation

To you
You will get verbal feedback on your work at crits, seminars, and during individual consultations. Written feedback on progress is given at midyear and an Examination Report is provided to each student after the final results are released.

To us
Your constructive feedback on the Honours program is welcome throughout the course. Email or meet with your Workshop staff or make an appointment or email the Convenor: patsy.hely@anu.edu.au. Your feedback will be treated confidentially, if necessary, and be dealt with promptly.
In the last week of the semester, the Honours sessions of this course will be formally evaluated via ANUSET; individual Workshops will advise when evaluation will take place.

ANU Library
The Library has a wide range of print and electronic information resources to help you research your assignment topics. Some of the useful resources and services available are:

* Library Discovery Sessions at the beginning of semesters
* AskANU where you can get help with computer skills
* Subject access to electronic and internet resources
* Frequently Asked Questions to help you find your way

http://library.anu.edu.au.virtual.anu.edu.au

Information Access Librarian Georgina Buckley (Georgina.Buckley@anu.edu.au) will help Honours students in particular with database searching and with Endnote training. She is available Monday – Wednesday.

AskANU IT Consultants
AskANU IT Consultants provide a combined library and IT help service. Consultants can give you one-to-one assistance and training with ANU IT services, including accessing the ANU wireless network, email, printing and passwords, as well as any other Library or Information Commons related issues.

http://ilp.anu.edu.au.virtual.anu.edu.au/AskANU/

Information Literacy Program
The Information Literacy Program runs a number of training and presentation activities, including:
Generic information & IT skills training for all students
Courses particularly useful for Honours students including ‘Working with Long Documents’ and ‘ISALR2 - Art&Music Essay Research’
Online interactive tutorials, guides and helpsheets

http://ilp.anu.edu.au/

ANU Counseling Centre
The ANU offers a free and confidential counseling service to all current ANU students and staff.
http://counselling.anu.edu.au/

ANUSA
The Australian National University Students’ Association (ANUSA) is the representative body of undergraduate students on campus. If you are an undergraduate student at ANU, then you are an ANUSA member, and ANUSA is your student voice. ANUSA consists of a number of elected students. They present student issues to the University Council, to Faculty Boards and on other official committees. ANUSA also represents student issues outside the campus, organises social events and provides some student services which are not otherwise provided by the University. http://sa.anu.edu.au/

Appeals Procedure
For the College of Arts and Social Sciences appeals procedure, see:

Your first point of contact should be your Lecturer or the Course Convenor.

Academic Honesty and Plagiarism
For the ANU policy on academic honest and plagiarism, see:
http://academic honesty.anu.edu.au/

Be aware that neglecting to cite the work of others will have serious consequences for your academic career; make sure you familiarize yourself with the above policies. Also, ensure you have a copy of the School’s Referencing Guide (http://soa.anu.edu.au/study-protocols) check to familiarize yourself with methods of citing the work of others.

Academic Skills and Learning Centre
The Academic Skills and Learning Centre offers ANU students free and confidential help with their academic work. The ASLC is located on the lower ground floor of the Pauline Griffin Building (building no. 11) and is open during term and vacations on an appointment basis.

https://academicskills.anu.edu.au/