COURSE OUTLINE: a guide for students enrolled in:

DESA4005F Design Arts Honours (full-time)
2 semesters, 48 units

DESA4005P Design Arts Honours (part-time)
4 semesters, 48 units

Course Description
Design Arts Honours aims to prepare students for careers as professional designer-makers. The program is offered in all disciplines but has particular relevance to students in Ceramics, Glass, Textiles, Furniture, Gold & Silversmithing and Sculpture. The Honours program offers graduates of three year Bachelor degree programs the opportunity to pursue high-level Design research projects under the supervision of senior staff. Through the planning, preparation and execution of a two-semester studio research project, Honours students experience advanced design research methodologies and explore the contextual, technical, and theoretical dimensions of the specific modes of practice encompassed by their project.

Teaching staff and contact details
Honours Convenor: Dr Patsy Hely: 6125 5804, Room G.17A, patsy.hely@anu.edu.au
Design Coordinator: Gilbert Riedelbauch6125 6529, gilbert.riedelbauch@anu.edu.au
Supervisors/Lecturers: Supervisors/lecturers as specified by individual Workshop.

Course Website
The central website for this Honours course is Wattle: http://wattle.anu.edu.au/ Login using your ‘u’ number and password to access the Honours site. Individual Workshops may specify additional sites. Design Honours students use a Wattle site shared with students in Honours in Visual Arts, ARTV4200.

Mode of Delivery and Workload
This course is delivered by Workshop staff and the Honours Convenor. A weekly 1.5 hour Honours Seminar is held by the Convenor in first semester and as scheduled in second semester. In each Workshop, students attend and participate in other activities, including independent research, individual and group tutorials, consultations and critiques as directed in individual Workshop Course Notes. Workload for full time students is 35 hours per week.

Learning outcomes
At the completion of this course, you should be able to:

1. create an imaginative and focused body of art/design works by integrating studio and contextual investigation/research
2. Select and combine materials and processes skilfully to give visual form to your ideas
3. Critically reflect on your research project and explain your decision-making processes
4. Identify and analyse relevant historical and contemporary practices and relate them to your own concerns
**Study Schedule**
Honours Seminars, Friday 9 – 10.30am, each semester. Venue: G.04/5. All sessions are conducted by the Convenor unless marked otherwise. The schedule may change from time to time, please check weekly on Wattle, any changes will be posted there. Please also refer to Workshop Course Notes supplied by individual Workshops.

*PLEASE SEE THE SEMESTER HONOURS SEMINAR SCHEDULE ON WATTLE*

Sessions will include: Topic development, contextual research methods, student presentations, evaluating past exegeses, exegesis writing, academic referencing conventions, exam preparation etc.

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**Assessment details**

<table>
<thead>
<tr>
<th>Assessment Item</th>
<th>Due</th>
<th>% Weighting</th>
<th>Comments</th>
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</thead>
<tbody>
<tr>
<td><strong>Mid-Year Studio Review</strong> (LO 1,2)</td>
<td>TBA. Normally during exam weeks</td>
<td>No weighting</td>
<td>Verbal and written feedback report provided</td>
</tr>
<tr>
<td><strong>Exegesis Draft</strong> 1000 – 1500 wds (LO 3, 4)</td>
<td>5:00pm, last day of your first semester</td>
<td>No weighting</td>
<td>Verbal and written feedback report provided</td>
</tr>
<tr>
<td><strong>Honours Studio Design Project</strong> (LO 1,2)</td>
<td>Normally during second exam week of your final semester, date to be advised</td>
<td>80%</td>
<td>Presentation venue TBA</td>
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<tr>
<td><strong>Exegesis</strong> 3 – 5000wds (LO 3, 4)</td>
<td><strong>5pm Monday of Week 13 in your final semester</strong></td>
<td>20%</td>
<td>Submit to School Office by 5pm on due date</td>
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</tbody>
</table>

There is a Faculty-wide penalty of 2% per working day for late submission unless an extension with relevant documentation has been submitted. See Faculty Late Submission Policy: [http://cass.anu.edu.au/current-students/rules-and-policies](http://cass.anu.edu.au/current-students/rules-and-policies)

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**Assessment Criteria**

Your work will be judged on:

**Studio Practice Design Project**: resolution of the project; studio and related research skill development; application of analytical and critical skills; level of technique and skill.

**Exegesis**: effectiveness in providing an account of the project including its cultural, conceptual and theoretical concerns; ability to contextualize the project within a historical and contemporary framework; evidence of critical reflection.

**The Examination and the Examination Panel**

Final examination takes place during the exam weeks following the final Honours semester. Students present their work in the School of Art Gallery or can seek approval to use another venue within or close to the School. A final body of work along with support work is presented to the Examination Panel during a 30 minute scheduled discussion. At this, you give a summary of your project and field any questions the Panel have about the project. This provides you with an opportunity to highlight the issues that have been important in the development of your Honours studio research and explain the choices made in the
presentation of the final works.

The Examination Panel is made up of the Head of School and an external examiner. In 2011 the external examiner will be an academic from the visual arts program at Queensland College of the Arts (subject to confirmation).

A staff member from each student’s Workshop (normally the Head of Workshop or primary Supervisor) and the Honours Convenor will also take part in the discussion at each presentation, but will not allocate marks. The Design Coordinator may also attend the examination, but will not allocate marks.

Moderation
It should be noted that a moderation process takes place after completion of all of the examinations and is the final stage in the grading of a student’s overall Honours result. The Moderation Panel has the responsibility of ensuring consistency in grading across the School.

Grading/Honours Classification
Following Examination and the Moderation process the Examination Panel will grade the Honours Degree in accordance with the University’s Final Honours Degree Classifications. This system, accepted as a standard within the ANU for all Honours programs across disciplines, ensures comparability for access to scholarships and graduate admission in any University. The Honours Degree testamur will refer to the Degree awarded with Honours. The mark ranges and classification for Honours are described as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>Honours Classification</th>
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<tbody>
<tr>
<td>Fulfills all the requirements of the program to an exceptionally high level of competence, demonstrates an exceptionally high level of imaginative development and innovation, a sophisticated synthesis of concept process and material, thorough and original intellectual and technical achievement in appropriate visual, documentary, or written forms, and shows a high level of critical awareness of the field in which the subject is located.</td>
<td>First Class Honours</td>
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<tr>
<td>(80 – 100%)</td>
<td></td>
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<td>Fulfills all the requirements of the program to a high level of competence, demonstrates a high level of imaginative development and innovation, a capacity for consistent original intellectual and technical achievement in appropriate visual, documentary, or written forms, and shows significant critical awareness of the field in which the subject is located.</td>
<td>Second Class Honours, Division A</td>
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<td>(70 – 79%)</td>
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<td>Fulfills all the requirements of the program, achieves a level of competence appreciably beyond satisfactory, demonstrates a significant recognition of the challenges of the subject, and shows a critical awareness of the field in which the subject is located.</td>
<td>Second Class Honours, Division B</td>
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<td>(60 – 69%)</td>
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<td>Fulfills all the requirements of the program, achieves an acceptable level of technical competence, demonstrates an adequate recognition of the subject aims and familiarity with the field in which the subject is located.</td>
<td>Third Class Honours</td>
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<td>(50 – 59%)</td>
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About the Assessment components

Mid-Year Studio Review

At the completion of first semester you must present work-in-progress to a panel comprised of the Head of Workshop/Supervisor, another Workshop staff member and the Honours Convenor. This provides an opportunity for staff to give you both written and verbal advice and offer feedback on your progress. As well, it allows you to air problems, have questions addressed and it provides a focus for your planning process for the final semester. The Review schedule will be negotiated with students during the semester by Workshop staff; it normally takes place during the midyear exam weeks.

You should speak with Workshop staff for advice about what and how to present. You should show completed work where possible and working drawings, CAD modeling, prototypes, models.

Exegesis draft

The Exegesis Draft could be likened to a ‘mini’ Exegesis; its aim is to provide you with the opportunity to practice writing in the ‘exegesis’ format and to help you communicate your ideas on your project so far. In the draft, you will need to:

• Make clear the specific focus of your project
• Discuss your work to date and relate it to your focus
• outline and provide a rationale for the contextual framework you identify for your work
• include a Reading List that is specifically relevant to your research.

If you cite the work of others you must include full citation details and a Bibliography, as specified in the School of Art referencing guide: http://soa.anu.edu.au/study-protocols

Format

There is no specified font style, size, margin width etc, but you should consider ‘readability’. Use 1.5 line spacing.
• Include images (b&w ok) as necessary. These can be within the text, or attached on a separate sheet.
• Please number pages.
• Make sure you include your name and workshop on the front page

Final Honours Studio Design Practice Project presentation

You present your final body of work for examination at the completion of Semester 2. You should discuss your ideas/options regarding final examination presentation with your Head of Workshop prior to the Exam time.

Work for Examination should be presented following normal conventions of visual art/design exhibitions but keeping in mind the limitations of physical resources available at the School. Work is usually shown in the School Gallery, Foyer Gallery or in specific sites within Workshops. It may be possible to choose a venue/site for the Examination outside the School but proximity to the School should be considered. Venue/site choice is subject to approval by Head of Workshop and Convenor.

Adjacent to the examination area, you should have available developmental and support material that has
informed your work, ie. notebooks, visual diaries, drawings and photographs.

**Exegesis**

In second semester, dates will be published on Wattle for the process of giving Exegesis drafts to your Supervisor, and for them to return them to you to address their comments. As a guide, the process normally looks like this:

**Initial draft, to H.O.W:** TBA (normally around week 6/7 of your final Semester)
**Revised draft, to H.O.W:** TBA (normally around week 10 of your final Semester)

**Final copy for end of year completing 2011 students:** 4 copies — **5pm, Monday** 31 October, 2011, the Monday of the final week of semester (this is the College-wide submission date). To be lodged at the School of Art Reception Desk.

**Final copy for students completing midyear 2012:** 5pm Monday, Week 13 of your final semester.

Four spiral bound copies should be submitted. Two of these will be returned to you at the completion of the examination period; the Workshop and the Convenor will retain one copy each. These copies will be used in subsequent years to provide examples for other students, please request these copies back from Workshop staff and the Convenor if you would prefer your document not to be used in this way. Colour images should be used in each copy.

The Exegesis is not intended to be a Dissertation or to constitute a stand-alone ‘thesis’ in a strict academic sense. You should bear in mind though that it may become an important reference point for future applications for Graduate study by demonstrating your potential for research higher degrees.

It provides you with an opportunity to present to the Examination Panel a discussion of the research you have undertaken in your course of study, to discuss how and why the work has evolved, and to describe how and why you have arrived at the final presentation. In short, it provides a context for the cultural, historical and/or theoretical dimensions of your Honours project, and demonstrates the ways in which you place your work within both historical and contemporary contexts. The writing process itself encourages you to critically reflect on your ideas and your aims and objectives; in this way the development and writing of the Exegesis becomes one of the methods by which you develop your work.

The preparation, format and contents of the Exegesis should be developed in consultation with your Head of Workshop/Supervisor and it should be the subject of regular discussion between you as the year progresses. You should plan and prepare the drafts in line with the School of Art’s Exegesis Template (below).

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**Document Style/Formatting**

Use consistent document formatting throughout. Line spacing must be at least 1.5, pages must be numbered and margins should be generous. While we are not prescriptive regarding font style or font size, please keep readability in mind. Students are encouraged to attend the ‘Working with Long Documents’ training held as part of the University’s Information Literacy Program during semester as this is excellent training for working with complex documents and working with images in Word documents.

**Exegesis Template**

The Exegesis should comprise, in the following order:

**PAGE 1: The Title Page**

The following information, with spacing between each line, should be set out on the title page:
PAGE 2: A declaration of originality
The following text should be copied onto the page, and signed and dated by you. Unsigned copies will not be accepted.

‘I (insert name), hereby declare that the material presented here is the outcome of the Honours project I have undertaken during my candidacy, that I am the sole author unless otherwise indicated and that I have fully documented the source of ideas, quotations or paraphrases attributable to other authors.’

PAGE 3: The Honours Studio Design research project Title and Abstract page
On this page, present the title of your work and an abstract of no more than 100 words that summarises the academic objectives of the project in terms of the subject matter, themes addressed and the methods utilised.

PAGE 4: Acknowledgements
You should give due acknowledgement to those who have assisted you in various ways. You should separately list your Supervisor(s) and nominate others who have contributed to your progress.

PAGE 5: A Contents page
List the contents of the Report and the page numbers which correspond to each section. Include the List of Illustrations, titles of chapters or subsections, the Bibliography/Reading List and all Addenda.

PAGE 6: List of Illustrations
Consult the School’s Referencing Guide for details of bibliographic entries on this page. This also provides a guide to captions to be used with illustrations.

PAGE 7 on: The Contents of your Exegesis
This should comprise an Introduction, details of the year’s work and your working methods, an account of the relevant framework, concepts and contexts informing your work, illustrations of your work and illustration and discussion of the work of other relevant artists and then a Conclusion. The differing forms and styles that the content can take will be discussed in Honours seminars, and should be discussed with Supervisors.

ADDENDA
A Reference List/Bibliography (and Additional Reading list if desired). In some Workshops detail of
technical research might be included here, for instance kiln schedules, glaze recipes, information re innovative technique or process. Again, consult Workshop staff.

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**Precedents**

Previous Honours Exegeses, formerly known as ‘Studio Reports’ can be viewed; see Workshop staff or the Honours Convenor. An early Honours Seminar session will cover ways of evaluating past documents.

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**Assistance with preparation of your Exegesis**

Honours sessions will be held concerning the preparation of your Exegesis and interpretation of the Guidelines in each semester of the Program. Staff from Study Skills will present sessions during the year and you are encouraged to speak with them independently. However be aware that it is your responsibility to maintain full documentation of your progress - from when you first enter the Program - that will assist you in the final development of the Exegesis.

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**Art Theory Paper**

If an Art Theory Paper is a component of your Studio Practice project, this should be formatted and bound as represented in this document or as advised by your Art Theory Supervisor. Note that its presentation should accord with the final Examination deadline set for the Exegesis.

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**Citation/Referencing Guide**

The referencing style ‘Chicago’ is recommended within the School of Art and for Honours Exegesis. Copies of the School’s Referencing Guide can be found on the ‘Study Protocols page of the School of Art website: [http://soa.anu.edu.au/study-protocols](http://soa.anu.edu.au/study-protocols) and on the Honours Wattle site.

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**Penalties and Extensions**

There is a College-wide penalty of 2% per working day for late submission unless an extension with relevant documentation has been submitted. See the Faculty Late Submission Policy: [http://cass.anu.edu.au/current-students/rules-and-policies](http://cass.anu.edu.au/current-students/rules-and-policies).

Application for an extension must be made on the form available from the Student Office (can be downloaded: [http://cass.anu.edu.au/current-students/resources](http://cass.anu.edu.au/current-students/resources)). This needs to be signed by your Supervisor and the Honours Convenor and is approved at College level. For examples of documentation required to be submitted with the extension request refer to Section 9. of the current CASS Honours Guide, ‘Extension of time to complete work’: [http://cass.anu.edu.au/current-students](http://cass.anu.edu.au/current-students).

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**Course Requirements Summary**

The requirements of the Honours program summarised are:

- regular Workshop attendance and development of the research project
- attendance at seminars, critiques, workshops as directed by staff
- attendance at scheduled Honours Seminars
- a mid-term review of the Studio Design Project accompanied by a 1000-1500 word Exegesis Draft
- submission of Exegesis drafts as specified
- final presentation of research: Studio Design Project and Exegesis
Learning resources, prescribed texts and readings
As specified in each Workshop.

Generic Skills
Critical reflection, advanced studio and design skills, research skills, professional ethics, written communication skills, organisational skills, safe working practices, ability to synthesise practice and theory.

General Information
To take full advantage of this course, and to comply with all College and ANU policy and procedures, you should:

Be familiar with the College Honours Student Guide: http://cass.anu.edu.au/current-students/resources.

Get to know and possibly form reading or writing groups with other Honours students, both those outside your own Workshop (to provide a different perspective) and your own Workshop colleagues.

Make an appointment to discuss your research project with the Honours Convenor at least once every semester.

Keep in routine contact with your Supervisor; make an appointment if necessary.

Feedback and Evaluation
To you
You will get verbal feedback on your work at crits, seminars, and during individual consultations. Written feedback on progress is given at midyear and an Examination Report is provided to each student after the final results are released.

From you
Your constructive feedback on the Honours program is welcome throughout the course. Email or meet with your Workshop staff or make an appointment or email the Convenor: patsy.hely@anu.edu.au. Your feedback will be treated confidentially, if necessary, and be dealt with promptly.

In the last week of the semester, the Honours sessions of this course will be formally evaluated via the University’s evaluation processes.

ANU Library
The Library has a wide range of print and electronic information resources to help you research your assignment topics. Some of the useful resources and services available are:

* Library Discovery Sessions at the beginning of semesters
* AskANU where you can get help with computer skills
* subject access to electronic and internet resources
* Frequently Asked Questions to help you find your way

Information Access Librarian Georgina Buckley (Georgina.Buckley@anu.edu.au) will help Honours
students in particular with database searching and with Endnote training. She is available Monday – Wednesday.

**Academic Skills and Learning Centre**
The Academic Skills and Learning Centre offers ANU students free and confidential help with their academic work. The ASLC is located on the lower ground floor of the Pauline Griffin Building (building no. 11) and is open during term and vacations on an appointment basis. The Centre has staff who specialize in working with Honours students. [https://academicskills.anu.edu.au/](https://academicskills.anu.edu.au/)

**AskANU IT Consultants**
AskANU IT Consultants provide a combined library and IT help service. Consultants can give you one-to-one assistance and training with ANU IT services, including accessing the ANU wireless network, email, printing and passwords, as well as any other Library or Information Commons related issues. [http://information.anu.edu.au/students/](http://information.anu.edu.au/students/)

**Information Literacy Program**
The Information Literacy Program runs a number of training and presentation activities, including;
Generic information & IT skills training for all students
Courses particularly useful for Honours students including ‘Working with Long Documents’ and ‘ISALR2 - Art&Music Essay Research’ Online interactive tutorials, guides and helpsheets

**ANU Counseling Centre**
The ANU offers a free and confidential counseling service to all current ANU students and staff. [http://counselling.anu.edu.au/](http://counselling.anu.edu.au/)

**ANUSA**
The Australian National University Students’ Association (ANUSA) is the representative body of undergraduate students on campus. If you are an undergraduate student at ANU, then you are an ANUSA member, and ANUSA is your student voice. ANUSA consists of a number of elected students. They present student issues to the University Council, to Faculty Boards and on other official committees. ANUSA also represents student issues outside the campus, organises social events and provides some student services which are not otherwise provided by the University. [http://sa.anu.edu.au/](http://sa.anu.edu.au/)

**Appeals Procedure**
For the College of Arts and Social Sciences appeals procedure, see: [http://cass.anu.edu.au/current-students/rules-and-policies](http://cass.anu.edu.au/current-students/rules-and-policies)
Your first point of contact should be your tutor or the Course Convenor.

**Academic Integrity**
For the ANU policy and information on academic integrity and plagiarism, see:
http://academichonesty.anu.edu.au/

Be aware that neglecting to cite the work of others will have serious consequences for your academic career; make sure you familiarize yourself with the above policies. Also, ensure you have a copy of the School’s Referencing Guide (http://soa.anu.edu.au/current-students/study-protocols) check to familiarize yourself with methods of citing the work of others.

FINALLY,
Please check the College and the School of Art websites frequently:

http://cass.anu.edu.au/
http://soa.anu.edu.au/